



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

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To: All Interested Parties
From: Jennifer Prenger, Cole County Purchasing Agent
Date: December 12, 2018
Re: Addendum Two to Cole County Bid No. 2018-39: EMS Vehicle Fleet Maintenance & Repair Services

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

1. I received the list of vehicles and noticed you stipulate maintenance on diesel and gas engines. You have allowed separate lines for these.

As for the 10,000, 20,000, 30,000, 50,000 and 75,000 mile preventive maintenance requests, you do not stipulate gas and/or diesel. For example, if I were to bid the 10,000 mile fuel filter service on a diesel vehicle that requires a fuel filter that cost me \$XX, I would drastically exceed any type of parts markup percentage when I perform the same service on a gas engine vehicle where the fuel filter costs me \$XX. I can't bid the diesel fuel filter maintenance job as inexpensive as the gasoline job and by the same token I could never charge as much for the gasoline fuel filter job as the diesel job.

On the 75,000 shock replacement maintenance, the same theory applies. A diesel vehicle and the gas vehicle offer parts and labor pricing at drastically different levels.

As for the firm fixed percentage discount off manufacturer list price-parts line, every part's manufacturer offers different discounts for different parts within their line. Also, some manufacturers do not offer discounts off list price but rather show your net pricing with a suggested list that, at times, is a 100% mark up.

A: These concerns have been addressed on the revised Bidder Response Form, attached. Please discard the form in the original bid documents and use this revision.

The bid receipt date and time HAVE NOT BEEN CHANGED; submissions will be received until Thursday, January 17 at 3:30 p.m. The deadline for questions is Thursday, January 10, 2018.

I/We have received Addendum Number Two to Bid No. 2018-39 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature

BID NUMBER 2018-39

BIDDER RESPONSE FORM – REVISION ONE PER ADDENDUM TWO

1. Preventative Maintenance 5,000 mile or 250 hours (Section 3.4.1):

- New Oil (up to 10 Quarts on Duramax), oil filter and lubricate chassis including u-joints and suspension
- New Oil (up to 7 Quarts on Gas Engines), oil filter and lubricate chassis including u-joints and suspension.
- Check and fill all fluid levels (including differentials and transfer case)
- Check air filter and clean, contact if replacement needed
- Drain water trap
- Rotate tires and check air pressure in all tires and add air if needed
- Check brake components
- Visually check front end, including sway-bar brackets, front end components, shocks and springs
- Visually look at all tires and measure tread depth, (notify if tread is near 4/32")
- Visually check heater hoses, radiator, power steering hoses, and transmission & Oil Cooler lines
- Check belts for cracks and proper tension
- Check antifreeze level and (coolant freeze temperature in season)
- Check undercarriage for leaks, visually inspect body mounts
- Check all exhaust
- Check all gauges, parking brake and wipers
- Inspect all lighting and mirrors
- Check Heater and A/C for proper function (in season)
- Check batteries, cables and connections, load test after 24 months
- Check hinges, doors, lights, etc.
- Lubricate components such as compartment hinges, latches, etc. and tighten screws

Diesel Engine Service..... \$ _____

Gas Engine Service \$ _____

2. Preventative Maintenance 10,000 mile or 500 hours.....

- Service fuel filter service and additive

Diesel Engine Service..... \$ _____

Gas Engine Service \$ _____

3. Preventative Maintenance 20,000 mile or 1,000 hours.....

- Balance Tires

Diesel Engine Service..... \$ _____

Gas Engine Service \$ _____

4. Preventative Maintenance 30,000 mile or 1,500 hours.....

- Service Transmission, change filter and new fluid
- Differential fluid change/friction modifier
- Radiator Coolant Flush

Diesel Engine Service..... \$ _____

Gas Engine Service \$ _____

5. Preventative Maintenance 50,000 mile or 2,500 hours.....

- Service, clean EGR and Induction System

Diesel Engine Service..... \$ _____

Gas Engine Service \$ _____

6. Preventative Maintenance 75,000 mile or 3,750 hours.....

- OEM Shock Replacement

Diesel Engine Service..... \$ _____

Gas Engine Service \$ _____

7. **Parts Mark-up Percentage**..... _____ %

8. **Firm, Fixed Corrective Maintenance Labor Rate Normal Hours (per hour):**.....\$ _____

9. **Firm, Fixed Corrective Maintenance Labor Rate After Hours (per hour):**\$ _____

Cole County WILL NOT agree to any of the following fees or charges: Delivery costs for parts, EPA fees, cleaning supplies, shop fees, diagnostic fees, restocking fees, or storage fees of any type.

Current Labor Time Guide Manufacturer: _____

Shop Hours: M-F: _____ to _____; Sat: _____ to _____; Sun: _____ to _____

Do you agree to Cooperative Procurement (Section 2.29)?* Y / N
*not an evaluation factor

Do you currently have any Emergency Vehicle Technicians? Y / N

If not, would you be willing to certify one or more technicians? Y / N

Business Name