



**COLE COUNTY COMMISSION MINUTES
 Agenda for the Commission of Cole County
 For Tuesday, July 28, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER (9:00 a.m.)

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Sheriff Wheeler, Collector Larry Vincent, Michelle Girard and Cary Gampher (The Architects Alliance), Patrick Kremer and Paul Samson (CMPS, Inc.), Donna Seidel and Jenna Massie (Health Department), Health Director Kristi Campbell, News Tribune Jeff Haldiman, Finance Debbie Malzner, Harry Otto (Self), Facilities Director Greg Camp, Purchasing Agent Jessica Bryant, Counselor Jill LaHue, Vic Rackers (Self), EMS Chief Matt Lindewirth, Jake Hunget (GBH Builders, Inc.), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED
3. COMMISSIONER COMMITTEE LIAISON REPORTS
4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS
5. COMMISSION COMMENTS
6. BIDS & CONTRACTS
7. UNFINISHED BUSINESS

Nothing to report or discuss at this time of the Commission Meeting.

8. NEW BUSINESS

MOTION:

Commissioner Hoelscher made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Absent).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #13 in the amount of \$48,300.06 for the Law Enforcement Fund. Commissioner Hoelscher made a motion to approve and sign Budget Adjustment #13. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Absent).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #14 in the amount of \$103,483.12 for the General Fund (Health Department Roof-Insurance). Commissioner Hoelscher made a motion to approve and sign Budget Adjustment #14. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Absent).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #15 in the amount of \$10,492.54 for the Law Enforcement Fund.

Commissioner Hoelscher made a motion to approve and sign Budget Adjustment #15. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Absent).

DISCUSSION:

Discussion of **Courthouse Site Improvement Project** was held with representatives from GBH Builders, Inc., Central Missouri Professional Services, Inc. and The Architects Alliance being present. A punchlist walkthrough was completed at the site on July 15, 2020. **Central Missouri Professional Services, Inc. provided a punchlist of deficiency/incompletions that were noted during the walkthrough.** The document indicates Jake Hunget and Mike Bungart with GBH Builders, Inc., Cole County Greg Camp, Michelle Girard and Patrick Kremer with CMPS were present during the walkthrough. Attached to the punchlist are photographs taken during the walkthrough. The Commissioners, along with the other three parties listed above, agreed to work together on dates/times to correct the items listed on the punchlist.

DISCUSSION:

Health Director Kristi Campbell was present to discuss additional staffing for the Health Department wo assist with contact tracing (COVID-19). Campbell stated the Health Department is keeping up on contacting people within 24-48 hours at this time, but requested two (2) part-time staff (nurses) to help out when needed/be on call for future contact tracing. The part-time staff would be paid through CARES Act Funding; \$25.00 per hour, not to exceed 20 hours per week per person.

MOTION:

Commissioner Hoelscher made a **motion to approve two part-time staff for contact tracing (Health Department) at \$25.00 per hour and not to exceed 20 hours per week per staff (Paid through Cares Act Funding).** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve and sign the Surplus Titles; 2013 Ford Fodor - VIN/1FM5K8AR2DGB79128 (Sheriff's Department) and 2013 Dodge Fodor - VIN/2C3CDXAT0DH593688 (Prenger Family Center).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Health Director Kristi Campbell and Purchasing Agent Jessica Bryant were present to discuss a **vehicle purchase for the Cole County Health Department.** Bryant received bids based on State Contract CC200590001 (handout provided). All vehicles listed would take an extended time to receive, with the exception of the 2020 Equinox (Don Brown Chevrolet), which could be available today if it did not sell over the weekend and the Coop Agreement with Highway Patrol on a 2018 Charger. Discussion was also held regarding the **Prenger Family Center needing a new vehicle.** The Commissioners were in agreement for the Health Department to purchase the 2020 Equinox first if available and if not available, purchase one of the 2018 Chargers the Highway Patrol has available. Bryant will also check with Juvenile Court Administrator Michael Couty if he would be interested in one of the 2018 Chargers at the Highway Patrol.

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Subscription Agreement between Acid Remap LLC and Cole County EMS (\$5997.00 - Protocol Application).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. CLOSED SESSION

Commissioner Scheperle made a **motion to go into Closed Session at 9:18 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)], Security Systems for CCSD [Section 610.021(19)] and Bids and Contracts [Section 610.021(12)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Hoelscher made a **motion to go out of Closed Session at 10:20 a.m.** and reconvene as the Cole County Commission in Open Session. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes) , Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

UNFINISHED BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Extension to the Original Contract with BKD to administer the CARES Act Funding for Cole County (total estimate \$278,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Finance Malzner stated checking was completed on the availability of the vehicles for the Health Department and Prenger Family Center. **The 2020 Equinox is available to purchase for the Health Department and Juvenile Court Administrator Michael Couty is very satisfied with the 2018 Charger (from Highway Patrol to purchase)**. The Commissioners were in agreement to move forward with these two vehicle purchases.

MOTION:

Commissioner Scheperle made a **motion to ratify the emergency purchase last Friday (July 24, 2020) with Overhead Door Company of Central Missouri for replacement of aluminum slats to fix the door in the Law Enforcement Center (in the amount of \$13,931.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

CLOSED SESSION

Commissioner Scheperle made a **motion to go into Closed Session at 10:41 a.m.** Pursuant to Section 610-021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Scheperle made a **motion to go out of Closed Session at 11:04 a.m.** and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes) , Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

CLOSED SESSION

Commissioner Scheperle made a **motion to go into Closed Session at 1:04 p.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(3)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Scheperle made a **motion to go out of Closed Session at 3:30 p.m.** and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes) , Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Finance Debbie Malzner stated the Budget Calendar for 2021 will be sent out soon to department heads and elected officials.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner