



COLE COUNTY COMMISSION MINUTES

Agenda for the Commission of Cole County
For Tuesday, June 18, 2019

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Auditor Kristen Berhorst, Facilities Director Greg Camp, Sheriff John Wheeler, IT Director Brian Ridenhour, Marshal Donny Schulte, Katie Doman (Treatment Courts), Amanda Schultz and Heidi Chick (Williams Keepers), Judge Pat Joyce (Circuit Court), News Tribune Jeff Haldiman, Counselor Jill LaHue, Finance Debbie Malzner, County Engineer Eric Landwehr, Collector Larry Vincent, EMS Deputy Chief Stephen Moffat, Public Works Director Larry Benz, EMA Coordinator Bill Farr, Recorder Judy Ridgeway, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: May 2019 Collector Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

DISCUSSION:

County Engineer Eric Landwehr informed the Commissioners Higgins Asphalt Paving Co, Inc. was the lowest bidder for 2019 Asphalt Overlay Project No. 2019-501-1 and recommend this project be awarded to Higgins, contingent upon the Village of Lohman's approval.

MOTION:

Commissioner Schepeler **made a motion to award and sign the Construction Contract for 2019 Asphalt Overlay Program Project No. 2019-501-1 between Higgins Asphalt Paving Co., Inc. and the County of Cole in the amount of \$900,768.73, contingent upon the approval from the Village of Lohman.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler **made a motion to award and sign the Construction Contract for 2019 Chip Seal Program Project No. 2019-502-1 between Missouri Petroleum Projects Company LLC and the County of Cole in the amount of \$315,073.10.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

DISCUSSION:

County Engineer Eric Landwehr provided a **photo and handout regarding the Cole County Downtown Complex Upgrades** for the Commissioners to review and discuss bid results. Landwehr stated lump sum bids were received for

the upgrades. The Commissioners were in agreement to move forward on this project and Landwehr will provide the bids to the Commissioners at a future Commission meeting.

DISCUSSION:

County Counselor Jill LaHue **provided an Amendment to Contract for Sale of Real Estate (209 Adams Street) between Weldon Preservation LLC by Lenore T. Weldon and the County of Cole to Presiding Commissioner Sam Bushman to sign (the purchase price shall be changed from \$465,000.00 to \$466,875.01).** Commissioner Bushman signed the amended contract.

7. UNFINISHED BUSINESS

DISCUSSION:

Facilities Director Greg Camp provided the Commissioners with a bid(s) for generator replacement. Two bids were received (GBH Builders and Septagon), with GBH Builders being the lowest bid (\$30,448.00). Camp stated Stark did not respond with a bid nor a document stating they were not going to bid. Some discussion was held whether to go forward with awarding the bid as only two bids were received.

MOTION:

Commissioner Scheperle **made a motion to award the Generator Replacement to GBH Builders.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. NEW BUSINESS

DISCUSSION:

Circuit Court Judge Patricia Joyce was present requesting approval of the Commissioners to sign a resolution continuing to support Cole County Pretrial Services Program in the 19th Circuit Court. Judge Joyce stated they would like to apply for \$750,000.00 over a 3 year period (Justice and Mental Health Grant). Katie Doman was introduced by Judge Joyce as being the new employee working in Pretrial Services Program.

MOTION:

Commissioner Scheperle **made a motion to approve and sign A Resolution of the County of Cole, Missouri, To Continue Support Of Cole County Pretrial Services Program.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to sign the Management Representation Letter addressed to Williams-Keepers, LLC for their audit of the financial statement of Cole County as of December 31, 2018.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Heidi Chick and Amanda Schultz, with Williams-Keepers, presented the **Cole County 2018 Audit to the Commissioners for year ending December 31, 2018** (Summary Report, Communication to the County Commissioners, Management Letter and Audited Financial Statements).

DISCUSSION:

No action taken today on Body Scanner for Cole County Jail.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #9 in the amount of \$3,735.77 for the Law Enforcement Fund for Insurance. No action taken today.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #10 in the amount of \$12,566.00 for the General Fund for Insurance. No action taken today.

MOTION:

Commissioner Scheperle **made a motion to approve Emergency Management Services (EMS) to purchase two (2) Motorola Mobile Radios for the two (2) new ambulances (in the amount of \$11,284.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve Emergency Management Services (EMS) to purchase Emergency Lighting from Oliver Comms (in the amount of \$3,733.62)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

EMS Deputy Director Stephen Moffatt was present to inform the Commissioners that **EMS had a buyer to purchase one of their ambulances (in the amount of \$40,000.00)**, which was used for transit and not used often. The sale of this ambulance was not posted on any website for bids to be taken. The Commissioners were in agreement to move forward on the sale without posting.

MOTION:

Commissioner Scheperle **made a motion to sign the Surplus Title for a 2014 OSAG Truck, VIN/1GB6G5CL2E1146530 (Cole County EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No action taken today on HR Consulting/Agreement.

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

EMA Coordinator Bill Farr provided an update to the Commissioners regarding the recent tornado and flooding, which included; FEMA Representatives were in last week and did City, County and Residential Assessments with the total damage amount not known as of today, the Feds did helicopter flyovers last week regarding flood damage and working on flood assessments, the Red Cross shelter closed last week, the great work County and City has done with removing debris, the hours at the donation center are 9:00 a.m. to 5:00 p.m. - Monday through Friday, closed weekends, the Short Term Recovery Group will be meeting this Thursday, June 20th and MARC was present at the Red Cross and Quinn Chapel last week to help meet the needs of people. Farr stated in the past, FEMA has set up an office(s) for people to go to for assistance.

Commissioner Scheperle stated he would like to review and/or get an update regarding the HR Consulting Contract.

Commissioner Scheperle stated he received some purchasing policies from Jennifer Prenger for the Commissioners to review and may need to take a closer look at a few of the policies.

Collector Larry Vincent stated the 2013 Ameren Appeal is not complete at this time.

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner