



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, June 11, 2019**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Allen Golden (Prenger Family Center), Nicole Roberts (News Tribune), Sheriff John Wheeler, Amy Berendzen (CDFY/JCPS), Auditor Kristen Berhorst, Facilities Director Greg Camp, Road Superintendent Larry Bishop, Purchasing Agent Jennifer Prenger, Captain Aaron Bolinger, Joy Sweeney (CDFY), Counselor Jill LaHue, Deputy Auditor Danielle Patterson, Collector Larry Vincent, Clerk Steve Kormsmeier, Recorder Judy Ridgeway, Treasurer Eric Peters, Deputy Treasurer Mark Ruether, Prosecuting Attorney Locke Thompson, Amanda Schultz and Danielle Stafford (Williams Keepers), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: May 2019 Sheriff Fees Filed

REPORT(S): May 2019 Treasurer's Bank Reconciliation Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

Amy Berendzen and Joy Sweeney, with Council for Drug Free Youth, were present to discuss with the Commissioner's the **October 26, 2019 Council For Drug Free Youth's "Over the Edge Fundraiser"**, which is during Red Ribbon Week. The event will be held at the Jefferson Building. Challengers and Edgers were encouraged between Law Enforcement and the Commissioners. Berendzen also stated the typical entry fee is \$85.00, but reduced this amount to \$50.00 if signed up by the end of June 2019. A folder with additional information regarding the event was provided. Joy Sweeney stated since the Joplin, MO tornado, there has been an increase in youth substance abuse.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

DISCUSSION:

Purchasing Agent Jennifer Prenger stated Bid No. 2019-14: Vehicle Equipment Install and Repair Services was awarded to Braun & Sons in March 2019. Braun & Sons business was hit by the May 22nd, 2019 tornado and are unable to perform services. Prenger asked the Commissioners to amend this bid award to the lowest and best with availability.

MOTION:

Commissioner Scheperle **made a motion to amend awarding Bid No. 2019-14: Vehicle Equipment Install and Repair Services (previously awarded to Braun & Sons) to lowest and best with availability.** Commissioner

Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to sign the Program Services Contract (Renewal) with Missouri Department of Health and Senior Services for Adult Brain Injury Service Coordination.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to sign the Missouri Law Enforcement LiveScan Project Award Letter (from the Missouri Police Chiefs Charitable Foundation), in the amount of \$18,125.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to award Bid No. 2019-19: Heavy Equipment Engine Parts & Machine Shop Repairs to the lowest and best with availability.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Purchasing Agent Jennifer Prenger stated Bid No. 2019-11: Paint Materials was awarded to AllStates Coating in February 2019 contingent on successful MODOT testing. The materials failed the testing. Prenger asked the Commissioners to amend the bid award to the next lowest bidder, which was Ennis-Flint, Inc., contingent on successful MODOT testing.

MOTION:

Commissioner Scheperle **made a motion to amend awarding Bid No. 2019-11: Paint Materials to Ennis-Flint, Inc., contingent on successful MODOT testing.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to renew and sign the Banking Services Contract Renewal One of One, Bid No. 2019 2017-38R1 with Central Bank.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

DISCUSSION:

Finance Malzner stated a **2014 Van at the Prenger Family Center was totaled from the May 22, 2019 tornado.** The insurance on this van covers a little of \$12,000.00. Capitol Chrysler quoted a price of \$22,234.00 on **2019 Dodge Grand Caravan SE**, leaving \$9,000.00 plus to pay after insurance. Sheriff Wheeler commented that he would recommend Bluetooth Connectivity be a feature on this new van. The Commissioners were in agreement to move forward with the purchase of a new van.

DISCUSSION:

Discussion was held with Facilities Director Greg Camp regarding replacement of the Courthouse generator. Camp is obtaining three (3) phone bids at this time and will inform Commissioners when bids are received. Also, Camp will obtain bids to move and hookup the generator located at the old Health Department building to the Prenger Family Center.

DISCUSSION:

County Clerk Steve Korsmeyer discussed with the Commissioners a phone call he received from Accountant, Brenda Franken, on behalf of Bowling 2017 Christy Lane JC LLC, asking if the County would refund the monies paid for their "Retail Liquor By the Drink" Liquor License just issued on May 6, 2019, due to the May 22, 2019 tornado damage, which caused the business to close and not sure if they will reopen. Information was received from the State Liquor Control that the state will refund monies paid for state liquor license, due to a business closing due to the tornado. An Application for Refund will need to be completed and filed before the state refunds the money.

MOTION:

Commissioner Scheperle **made a motion to refund monies paid for County Liquor License(s) to a business closing due to the May 22, 2019 tornado.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of:

Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Commissioner Scheperle stated he had been in contact with Central Missouri Professional Services (CMPS) regarding the Courthouse Streetscape/Landscape. County Counselor Jill LaHue provided a proposal (Cole County Courthouse Professional Services For Architecture And Engineering Streetscape, Landscaping and ADA Project CMPS Project No. 11-059) for the Commissioner's to review. Scheperle was asking approval from Commissioner's Bushman and Hoelscher to move forward on this project to bid out and begin the project by this Fall.

MOTION:

Commissioner Scheperle made a **motion to approve the Proposal from Central Missouri Professional Services (CMPS) for the Courthouse Streetscape/Landscape.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding a **County Emergency Closing Policy**, with Finance Malzner stating a County Policy was implemented in 2011 after an ice/snow storm in February 2011 at which time the County offices were closed for two days. This was declared a federal disaster, but the County received no federal reimbursement because no policy was in place prior to the storm. This policy was brought up now due to the tornado that hit in Cole County on May 22, 2019 and the Commissioners closed the County Office(s) about 9:00 a.m. on May 23, 2019. Discussion included whether any changes needed to be made to the current policy of 2011. The Commissioners agreed to leave the policy as is at this time. An email received from Finance Malzner on May 28, 2019 regarding time sheet procedures for May 23, 2019 when the County office(s) closed due to the tornado on May 22, 2019 will be attached to these minutes.

DISCUSSION:

Treasurer Eric Peters and Deputy Treasurer Mark Ruether were present to discuss the **County's current investments.** The following handouts were provided for discussion; May 2019 Cole County Investment Report (investments at 05/31/19), Estimate of availability of funds to invest (in millions) prepared on June 6, 2019, Matured Investments at 05/31/19 and U.S. Department of the Treasury Daily Treasury Yield Curve Rates. Discussion also included Auditor Berhorst stating the following as being unpaid bills for future expenses; the purchase of two new ambulances recently approved, EMS equipment not billed yet, landscaping and Prenger Family Center Van being replaced. **The Commissioners agreed to invest \$1,000,000.00 from General Revenue on a one (1) year Treasury Bill and \$500,000.00 short term investment for two months.**

DISCUSSION:

Sheriff Wheeler was present to discuss current jail staffing issues with the Commissioners. At this time, the Sheriff is 64% staffed, down 19 jailers, currently have 10 jailers on staff and is moving 10 federal prisoners/inmates out today. Wheeler stated he has been in contact with each of the Commissioners regarding the staffing issues and is requesting approval from the Commissioners to raise the starting salary for a jailer from \$30,300.00 to \$32,500.00 to be effective next payroll. By increasing the jailer pay, Sheriff Wheeler is looking to recruit and retain employees.

MOTION:

Commissioner Scheperle made a **motion to approve the starting pay for County Jailers to \$32,500.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to sign the Power of Attorney/Affidavit for DEA Forms 222 and Electronic Orders (of Narcotics) appointing Dr. Charles Ludy, D.O. as attorney-in-fact (for Cole County EMS).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. CLOSED SESSION

Commissioner Scheperle made a motion to go into Closed Session at 10:24 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Communication Between Public Body and its Auditor [Section 610.021(17)] and Real Estate [Section 610.021(2)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a **motion to go out of Closed Session at 10:50 a.m. and reconvene as the Cole County Commission.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to amend the purchase price to \$466,876.71 for 209 Adams Street.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to sign the Court Order for the purchase of 209 Adams Street.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Scheperle spoke about moving the RACS employee from the Prosecuting Attorney's Office to the Courthouse and Donny Schulte will be the supervisor. Approximately \$1,000.00 is needed to frame up a wall and trim work for this office. The Commissioners were in agreement for the move and the cost for framing up the wall and trim work.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner