



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, June 9, 2020

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Facilities Director Greg Camp, EMA Coordinator Sierra Thomas, David Bange (City of Jefferson), Jackie Wood and Tom Butler (Assessor's Office), Amanda Keilholz, Glenda Dahlstrom, Michelle Barg (Capital Region Medical Center), Assessor Chris Estes, Chris White and Donna Seidel (Health Department), Health Department Director Kristi Campbell, Sheriff John Wheeler, Recorder Judy Ridgeway, News Tribune Jeff Haldiman, Aaron Bolinger and Tim Harlin (Sheriff's Department), County Engineer Eric Landwehr, Public Works Director Larry Benz, Counselor Jill LaHue, Finance Debbie Malzner, IT Director Brian Ridenhour, Auditor Kristen Berhorst, Collector Larry Vincent, Mike Hyde (St. Mary's Hospital), EMS Chief Matthew Lindewirth, EMS Deputy Chief David Boyles, Judge Beetem, Circuit Marshall Donny Schulte Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: May 2020 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS, AND INVITED GUESTS

David Bange, with the City of Jefferson, was present to provide the Commissioners with a status update on the four (4) Cooperative Projects between the City and Cole County; **Dunklin Street** (will not be completed by the end of next week due to various reasons and hopefully the project will be complete by the 2nd week of July 2020), **East High Street** (on schedule), **Clark Avenue With Roundabouts** (continuing with the design through Bartlett & West and hopefully to start this project in April 2021) and **MSP** (Jefferson City Council passed a resolution in favor of Chesterfield Development for this project).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Sole Source with Thermo Fisher Scientific (CleanSpace Halo Power System & Accessories - EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding Bid No. 2020-17: Elevator Modernization. Facilities Director Greg Camp stated only one bid was submitted and would like to reject this bid at this time as the estimated cost was \$80,000.00 and the bid

received was around \$140,000.00. He would like to look at the Elevator Modernization next year.

MOTION:

Commissioner Scheperle made a **motion to reject the bid(s) received for Bid No. 2020-17: Elevator Modernization**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Contract for Bid No. 2020-21: Countywide Telephone System between CenturyLink Communications, LLC and Cole County**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the FY2019 State Homeland Security Grant Program Subaward Agreements (Cole County Emergency Management/Mid-Mo Regional Planning Commission in the amounts of \$34,100.00, \$1,000.00 and \$63,750.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Health Department Director Kristi Campbell, along with other Community Partner representatives, were present to discuss some of the cost for the **proposed Integrated Testing Site at the old Health Department Building**. **Campbell stated there is no contract prepared at this time for Commissioner(s) signature**. A handout of the costs and supplies was provided for review, with Campbell stating the tent and the copier/printer/fax machine was not listed in the costs as they are trying to borrow from someone local before purchasing. The Committee wishes to move forward on this proposal and start testing as soon as possible, even if a contract is not in place. Commissioner Scheperle was not in favor of moving forward without a signed agreement between the County and Community Partners. Commissioners Bushman and Hoelscher were in agreement with moving forward on the set up test site and address the agreement when it is completed (Friday, June 12, 2020 at 8:00 a.m. was agreed upon to present the agreement to the Commissioners).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Bid No. 2020-15: Vehicle Equipment Install and Repair Services Contract between the County of Cole and Wireless USA (Sheriff's Department)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the EPCR Contract with ESO (EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding **Roof Replacements on the Law Enforcement Center and the Health Department Building**. Facilities Director Camp recommends to award the two roof replacements to different bidders as both bidders are able to start the replacement in 2-3 weeks and if they can't start in 2-3 weeks it will be October or November before they can do the replacement. Camp recommended to award the Law Enforcement Center roof replacement to Weathercraft and the Health Department Building to Missouri Builders. Commissioner Hoelscher stated there are still issues with the insurance company on the Law Enforcement Center Roof on claim(s) filed and the warranty of that roof. County Counselor Jill LaHue will look into engaging with legal counsel on the insurance claim.

MOTION:

Commissioner Scheperle made a **motion to award Bid No. 2020-16: Roof Replacements to Missouri Builders for the Health Department Building and Weathercraft to the Law Enforcement Center**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the Sole Source Request Form for TSI Incorporated for PortCount Fit Testers (EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of:

Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Judge Beetem and Circuit Marshal Donny Schulte was present to ask the Commissioners if **COVID/CARES ACT FUNDS could cover some payroll for a part-time security guard at the courthouse**. This part-time guard was off payroll for 8 weeks when no court was in session. Schulte was asking approval for the part-time guard to go full-time until the end of the year to take temperatures of individuals who come into the courthouse, stating this extra screening will make people feel safe coming into court and for the jurors also. Schulte provided a handout of the projected cost for the security guard. The Commissioners agreed to the request of Judge Beetem and Schulte. A new agreement with Guardsman Security will need to be created for this 1/2 full-time employee/guard.

DISCUSSION:

Commissioner Bushman stated **Public Administrator Joe Kuensting resigned his position effective June 1, 2020**. Ralph Jobe, by State Statute, will become the Public Administrator as of January 1, 2021. Jobe is able to step in as interim Public Administrator effective July 1, 2020. The Deputy Public Administrator is able to cover the office until July 1, 2020.

MOTION:

Commissioner Bushman made a **motion to appoint Ralph Jobe Interim Public Administrator effective July 1, 2020**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. CLOSED SESSION

Commissioner Scheperle made a **motion to go into Closed Session at 10:20 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)], Security Systems for CCSD [Section 610.021(19)] and Existing or Proposed Security Systems [Section 610.021(19)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Bushman made a **motion to go out of Closed Session at 11:48 a.m.** and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Public Works Director Larry Benz has provided the job description for the Director of Public Works for the County. Finance Malzner stated there will be dates to put on the Commissioner's calendar to discuss the position and where to publish the Public Works Director position.

The County's Emergency Plan Reference Guide is still being worked on.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner