



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, May 12, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

- 1. CALL TO ORDER (9:00 a.m.)

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Counselor Jill LaHue, Finance Debbie Malzner, Auditor Kristen Berhorst, Public Works Director Larry Benz, IT Director Brian Ridenhour, County Engineer Eric Landwehr, EMA Coordinator Sierra Thomas, Health Department Director Kristi Campbell, News Tribune Jeff Haldiman, Collector Larry Vincent, EMS Chief Matthew Lindewirth, EMS Deputy Chief David Boyles, Deputy Clerk Lynne Reinkemeyer, present.

- 2. MINUTES & REPORTS RECEIVED AND FILED

FEES: April 2020 Collector Fees Filed
April 2020 Sheriff Fees Filed

REPORT(S): April 2020 Treasurer's Reconciliation Report Filed

- 3. COMMISSIONER COMMITTEE LIAISON REPORTS
- 4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS
- 5. COMMISSION COMMENTS
- 6. BIDS & CONTRACTS

MOTION:

Commissioner Scheperle made a **motion to award Project No. 2020-501-1: Asphalt Overlay Program to Jefferson Asphalt and sign the Construction Contract between Jefferson Asphalt Company and the County of Cole (in the amount of \$780,933.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to award Project No. 2020-502-1: Chip Seal Program to Vance Brothers, Inc. and sign the Construction Contract between Vance Brothers, Inc. and the County of Cole (in the amount of \$268,162.74)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the purchase of Canon Advance IR-C55401 III Color 40 PPM Copier from Marco Technologies (for EMS in the purchase amount of \$6,671.08)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the purchase of a Sharp MX-M3571 Copier and sign the**

maintenance agreement with GFI Digital, Inc. (for Assessor's Office in the purchase amount of \$5,705.90). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Annual Chemical Emergency Preparedness Fund (CEPF) Grant Application through Missouri Emergency Response Commission (MERC).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to sign the Surplus Title for the Cole County Sheriff's Department on a 2010 CHEV FODOR - VIN/1GNMCAE08AR182607).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to sign the Annual Summer Food Service Program Inspections Participation Agreement between Missouri Department of Health and Senior Services and Cole County Health Department.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes)

MOTION:

Commissioner Scheperle made a **motion at 9:31 a.m. to stand in recess until 2:00 p.m., at which time The Commission will reconvene in open session.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE - 2:00 P.M.

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Sheriff John Wheeler, City of Jefferson Administrator Steve Crowell, City of Jefferson Mayor Carrie Tergin, Health Department Director Kristi Campbell, Donna Seidel and Chris White (Health Department), Auditor Kristen Berhorst, EMS Director Matthew Lindewirth, EMS Chief Deputy Director David Boyles, News Tribune Jeff Haldiman, EMA Coordinator Sierra Thomas, Deputy Clerk Lynne Reinkemeyer, present.

DISCUSSION:

Discussion was held regarding the **Coronavirus Relief Funds the County has received and what expenditures are covered.** The following was discussed; Cole County being liable and responsible for all expenditures, no double dipping from different grants, hire a consultant or an employee to manage the Relief Fund, back expenses incurred as of January 20, 2020 covered by FEMA Public Assistance, back expenses incurred as of March 1, 2020 covered by COVID-19, develop an application process, education, prevention, protection (PPE), treatment/screen patients, response, reimburse after expenditures/purchases, submit receipts for expenditures prior to today for reimbursement (hold off on this suggestion for now), overtime hours worked by County employees, the City of Jefferson's expenses incurred and some of their projects coming up that could be covered, EMS needing to continue to purchase PPE, create a notice of funding opportunities in different categories, EMA Coordinator Sierra Thomas will complete grant application(s) and Purchasing Agent Jessica Bryant do a Request for Quotation (RFQ) for Consultant to manage the Relief Fund.

MOTION:

Commissioner Scheperle made a **motion for the Purchasing Agent (Jessica Bryant) to prepare a Request For Quotation (RFQ) for the CARES ACT Consultant.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding the **Mid-Missouri Regional Planning Commission Revolving Loan Fund Grant Application**. Commissioner Scheperle spoke on behalf of the RPC, stating this grant would be a great economic development opportunity for Cole County. Scheperle was asking approval of the Commission to fund \$25,000.00 match of the Grant, partnering with the Jefferson City Area Chamber of Commerce (\$12,500.00 each).

MOTION:

Commissioner Scheperle made a **motion to sign a Letter of Support for the Mid-Missouri Regional Planning Commission Revolving Loan Fund Grant Application**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Hoelscher stated calls have been received regarding the safety of Murphy Ford Road. Public Works Director Larry Benz said the barricades will be moved closer so access will remain open. In addition, all recreational activities will remain open and the hill area should be blocked and closed off to traffic.

Commissioner Hoelscher also spoke about inmate billing/reimbursement. Auditor Berhorst stated July 2019 was the last billing for reimbursement and should/can be billed monthly.

Commissioner Bushman stated the Emergency Operations Center (EOC) is meeting once a week and the Policy Group has one call per week. Elective surgery patients will need to be tested for COVID-19 prior to surgery.

Collector Larry Vincent asked about ordering masks for employees. Health Director Campbell stated information will be sent out to County offices soon regarding recommendations in the workplace regarding COVID-19.

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner