



**COLE COUNTY COMMISSION MINUTES
 Agenda for the Commission of Cole County
 For Tuesday, March 25, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher and Western District Kris Scheperle, Sheriff John Wheeler, News Tribune Jeff Haldiman, EMS Chief Mathew Lindewirth, Judge Cotton Walker, Counselor Jill LaHue, EMS Chief Deputy David Boyles, IT Director Brian Ridenhour, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

Judge Cotton Walker was present to discuss with the Commissioners a deep cleaning disinfection needing done in the Cole County Courthouse for the public area space. Judge Walker stated he had contacted five (5) companies for estimates and the estimates received as of today are from \$6,000.00 to \$13,000.00. When all estimates are received he will forward this information to the Commissioners to review.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Scheperle **made a motion to approve the Accounts Payable Review pending final review.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Abstain), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve and sign the Independent Contractor Agreement between Cole County and David Boucher (training for Prenger Center Employees at \$15.00 per hour not to exceed \$2,500.00).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve and sign the Memorandum of Understanding between Cole County and the Missouri State Public Defender and its Jefferson City Trial Office (Area 19) (in the amount of \$10,000.00).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #3 in the amount of \$556,956.78 for the EMS Enterprise Fund (EMS GEMT Fees). No action taken today.

DISCUSSION:

Discussion was held regarding an additional full-time position to the Pre-Trial Release Program, with Judge Cotton Walker being present for discussion and any questions the Commissioners may have. In addition, the Commissioners agreed to have Randy Cole stay on payroll a few weeks longer to help with training. Currently, Richard Lee is working from home due to his wife's health condition at this time.

MOTION:

Commissioner Scheperle **made a motion to approve the additional full-time position in the Pre-Trial Release Program** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

DISCUSSION:

EMS Chief Mathew Lindewirth was present asking approval from the Commissioners to make the part-time EMS Logistics Position into a full-time position due to the current work load. This was discussed during the past budget meetings. Lindewirth stated the difference in salary would be around \$16,000.00.

MOTION:

Commissioner Scheperle **made a motion to approve the request to change the part-time EMS Logistics Position to full-time.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve the transfer of funds from Contingency for the Sheriff's Camera System (Turn Key was awarded this bid on March 17, 2020 for Interview Room Recording System).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Sheriff Wheeler was present to discuss with the Commissioners to add a budget line for disaster responses (like the Coronavirus at this time) and any of the monies used hopefully will be reimbursed. The funds for the new budget line would come from Contingency. The Commissioners agreed to add the new budget line of \$10,000 for the Sheriff and Emergency Management Agency, then \$50,000.00 for Emergency Medical Services.

MOTION:

Commissioner Scheperle **made a motion to waive normal bidding requirements as an emergency purchase for PPE and/or related equipment for the COVID 19 State Emergency Issue Response.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No action taken today on the Community Development Block Grant.

DISCUSSION:

IT Director Brian Ridenhour was present to discuss with the Commissioners the **County Phone System being transferred to some county employees personal cell phone at this time as some are working from home due to the COVID 19.** An email was provided from Finance Debbie Malzner initiated by Ridenhour about this issue. Ridenhour recommended not to increase the bandwidth at this time. No further action taken.

10. CLOSED SESSION

Commissioner Scheperle **made a motion to go into Closed Session at 9:53 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)] and Security Issues [Section 610.021(19)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION: (Closed Session)

Commissioner Scheperle **made a motion to approve and sign the Project Proposal with All Systems (EMS Building Addition in the amount of \$25,519.00).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Bushman **made a motion to go out of Closed Session at 10:45 a.m.** and reconvene as the Cole County Commission. Commissioner Scheperle seconded the motion. The motion passed by a vote of: Commissioner

Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner