



**Agenda for the Commission of Cole County  
For Tuesday, March 16, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher and Western District Commissioner Harry Otto, Architects Alliance Cary Gampher, IT Director Brian Ridenhour, Collector Larry Vincent, Public Works Director Eric Landwehr, Public Works Engineer Matt Prenger, Sheriff John Wheeler, Purchasing Agent Jessica Bryant, Auditor Kristen Berhorst, Finance Debbie Malzner, Counselor Jill LaHue, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

The Collector's February 2021 Fees were received and filed.

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

**MOTION:**

Commissioner Otto made a **motion by Order of the Cole County Commission appointing Matt Prenger to serve on Capital Area Metropolitan Planning Organization (CAMPO) Technical Committee.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

Discussion of Phone Service Bid for Video Visitation for County Jail - Removed from Agenda

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Purchase Agreement with Outdoor Warning Consulting.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Agreement between Cole County and the Jefferson City Regional Economic Partnership (JCREP).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Contract with Gratz Real Estate - Postponed

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Acknowledgement of Security Interest and Assignment with Don Brown Chevrolet for vehicle purchase with Public Works.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the contract in the amount of \$3,268,409.07 with Don Schnieders Excavating for Business 50 West Improvements – Phase II. Project No. 2017-301-1.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

**DISCUSSION:**

Discussion of Postage Balance due for MedMo Covid Boxes

**MOTION:**

Commissioner Otto made a **motion to pay balance due per the original contract with MedMo regarding Covid Boxes.** Commissioner Bushman second the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

**DISCUSSION:**

Discussion regarding BKD agreement for the remaining CARES Funding through the end of April 2021. There are about 6 projects still open in the CARES Funding.

The County Commission received an email from Rick Mihalevich and the City of Jefferson requesting that the Commission draft a letter of support for the Rock Island Railroad Recreational Trail. The Commission will take under advisement.

9. NEW BUSINESS

**MOTION:**

Commissioner Otto made a **motion to approve the Accounts Payable pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

Discussion with Kristi Campbell, Health Dept. Director regarding current Covid-19 status.

**MOTION:**

Commissioner Otto made a **motion to adopt the Cole County and City of Jefferson Covid-19 Guidance dated March 2021 with respect to the Pandemic.** Commissioner Bushman second the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

**BUDGET ADJUSTMENT:**

**1st Reading of Budget Adjustment #4 in the amount of \$14,437.50 for Law Enforcement Fund.** No action taken today.

**BUDGET ADJUSTMENT:**

**1st Reading of Budget Adjustment #5 in the amount of \$10,000.00 for Public Works Fund.** No action taken today.

**BUDGET ADJUSTMENT:**

**1st Reading of Budget Adjustment #6 in the amount of \$23,600.00 for Public Works Fund.** No

action taken today.

**MOTION:**

Commissioner Otto made a **motion to approve the Sole Source add for Zoll Medical Corporation for EMS Maintenance Agreements.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

County Treasurer to Discuss County Investments - Postponed

**MOTION:**

Commissioner Otto made a **motion to engage Architects Alliance per the proposal dated March 16, 2021 for the Feasibility Study for Sheriff's Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve Project Agreement for the Missouri 911 Service Board for Cole County Law Enforcement Center.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the Easement modification with Ameren d/b/a Union Electric Company at the Public Works property.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISSCUSSION:**

Discussion with Cary Gampher with Architects Alliance regarding the Feasibility Study.

**MOTION:**

Commissioner Otto made a **motion to engage SecureTech Systems for 2 year warranty on the Panic Buttons for \$2,051.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. CLOSED SESSION - Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)]

**MOTION:**

Commissioner Otto made a **motion to go into Closed Session at 9:55 a.m.** pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)] and Real Estate Issues [Section 610.021(2)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

12. ADJOURNMENT

**MOTION:**

Commissioner Otto made a **motion to go out of Closed Session at 10:25 a.m. and stand in recess until 4:30 p.m.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner