



**Agenda for the Commission of Cole County  
For Tuesday, March 1, 2022**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.  
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, News Tribune Jeff Haldiman, Emergency Services Supply John Kehoe and Dan Kehoe, American Response Vehicles Ned Clifton and Braden Vomund, City of Jefferson David Bange, Sheriff John Wheeler, Maintenance Director Greg Camp, EMS Chief Eric Hoy, Public Works Director Eric Landwehr, Public Works Brian Boyce, Auditor Kristen Berhorst, EMA Coordinator Nicholas Tietsort, Collector Larry Vincent, Purchasing Agent Jessica Bryant, Human Resources Sheila Johnson, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Received Rape and Abuse Crisis Services (RACS) 2021 Annual Report

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**MOTION:**

Commissioner Hoelscher made a **motion to approve the Cleaning Contract Renewal with Classic Cleaning for Public Works. Contract No. 2021-14.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to approve the Inmate Welfare Products Contract Renewal with Bob Barker Company for Sheriff's Dept. Contract No. 2020-14.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to sign the 2018-25 Lien & Title Search Services Amendment extending the expiration date with Cole County Abstract & Title Company for the Collector's office.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to award Bid 2022-08 Ambulance purchase contract to Emergency Services Supplies.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-09 Pipes to the lowest and best bid in each category with available materials.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-10 Asphalt Materials to the lowest and best bid in each category with available materials.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-11 Sign Materials to the lowest and best bid in each category with available materials.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-12 Cold Milling & Asphalt Paving Services to Jefferson Asphalt**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-03 Road Materials to the lowest and best bid in each category near the work site with available materials**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-04 Blades to the lowest and best bid in each category with available materials**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-05 Mosquito Spray Materials to the lowest and best bid in each category with available materials**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-06 Vegetation Spray Materials to Nutrien AG Solutions**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid 2022-07 Leased Equipment to the lowest and best bid in each category with available equipment**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award and sign the Grant Agreements with Mid-Mo Regional Planning Commission (RPC) from Homeland Security for the EMA HSRT Grant, EMA Ballistic Vests Grant, EMA Generator Load Testing Grant, MEOC Subscriber Services & Supplies Grant, MEOC Equipment Grant**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

**MOTION:**

Commissioner Otto made a **motion to sign the Lumen adjusted contract for increasing internet which increases the cost by \$52.00 per month**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. NEW BUSINESS

**MOTION:**

Commissioner Otto made a **motion to approve Accounts Payable pending review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

A discussion was held with David Bange regarding the Grant Street City/County Cooperative Project Concurrence Bid Award.

**MOTION:**

Commissioner Hoelscher made a **motion to concur the bid award with Jefferson City for the Grant Street City/ County Cooperative Project**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

A discussion was held with Eric Landwehr regarding the County Park Fairground Acres Subdivision Greenway Trail Extension.

**MOTION:**

Commissioner Otto made a **motion to proceed with the County Park Fairground Acres Subdivision Greenway Trail Extension**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

A discussion was held with Eric Landwehr and David Bange regarding the JC Bike Loop on County Roadways.

**MOTION:**

Commissioner Otto made a **motion to approve the JC Bike Loop signing on County Roadways**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

**DISCUSSION:**

A discussion was held with Sheila Johnson regarding COVID Leave.

**MOTION:**

Commissioner Hoelscher made a **motion to extend through check period March 31st, the 40 hours of COVID Leave**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Engagement Letter with Williams Keepers LLC**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Abstain).

**DISCUSSION:**

A discussion was held with Greg Camp regarding Ameren UE Replacement of Gas Lines in the Downtown Area.

The 1<sup>st</sup> Reading of Budget Adjustment #1 will be held next week.

**MOTION:**

Commissioner Otto made a **motion to sign the 2022-2023 DWI Hwy Safety Grant Application**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the 2022-2023 HMV Hwy Safety Grant Application**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

A discussion was held with Eric Hoy regarding Painting RFP for EMS and Purchasing Furniture at EMS.

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

10. ADJOURNMENT

**MOTION:**

Commissioner Otto made a **motion to stand in recess until 4:30 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner