



**Agenda for the Commission of Cole County
For Tuesday, February 7, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.)

The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Jefferson City Regional Economic Partnership Luke Holtschneider, Scherr Winter Bryan Bernskoetter, Judge Jon Beetem, EMA Director Nicholas Tietsort, Health Director Kristi Campbell, Information Systems Director Brian Ridenhour, EMS Chief Eric Hoy, Public Works Director Eric Landwehr, Public Works Engineer Matt Prenger, Public Works Superintendent Bryan Boyce, Maintenance Director Greg Camp, Purchasing Agent Jessica Bryant, Auditor Mark Ruether, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

County Clerk's January 2023 Fees
Auditor's January 2023 Revenue & Expenditure Report
Treasurer's January 2023 Reconciliation Report

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

DISCUSSION:

A discussion was held with Judge Beetem regarding an Expenditure Request for Courts Sound Recording System and Laptop Computers.

UPDATE:

Eric Landwehr and Luke Holtschneider gave a Status Update on the Multimodal Transload Facility Project.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

The Letter Agreement from Union Pacific for the Multimodal Transload Facility was tabled.

MOTION:

Commissioner Otto made a **motion to execute the Memorandum of Understanding (MOU) between the American Red Cross and Cole County.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Agreement with Healthy Blue.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to execute the Emergency Management Performance Grant (EMPG) Mini Grant for 2023.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Intrado 911 Phone System Change Order #1.**

Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

ANNOUNCEMENT:

Eric Hoy announced that the Joint Computer Aided Dispatch (CAD) Network is going live next Tuesday.

MOTION:

Commissioner Otto made a **motion to approve and sign the Priority Dispatch Quote from EMS Capital for \$5,650.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #1 in the amount of \$6,600.00

MOTION:

Commissioner Hoelscher made a **motion to sign Budget Adjustment #1 for \$6,600.00 for the Law Enforcement Fund for Bulletproof Vests for Sheriff's Dept.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #2 in the amount of \$272,986.00

MOTION:

Commissioner Hoelscher made a **motion to sign Budget Adjustment #2 for \$272,986.00 for the General Fund for Workforce Contract for Health Dept.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the Court Order Agreement with Cole County Soil and Water Conservation District in the amount of \$7,500.00.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held with Eric Landwehr regarding the ARPA Stormwater Runoff Control Project.

MOTION:

Commissioner Hoelscher made a **motion to begin negotiations with Barr Engineering for the Apache Flats and Natchez Trace Estates ARPA Stormwater Project and with Bartlett & West for the Westview Heights ARPA Stormwater Project and Scruggs Station and Scherr Drive Stormwater Project.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to accept the 2023 Subdivision Acceptance Schedule from Item No. 1 through Item No. 17.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #4 in the amount of \$124,107.14 for Law Enforcement Fund. No action taken today.

DISCUSSION:

A discussion was held with Eric Landwehr and Greg Camp regarding the County Facilities Mowing.

DISCUSSION:

A discussion was held with Greg Camp regarding an Emergency Purchase with Summit Mechanical.

MOTION:

Commissioner Otto made a **motion to ratify the decision we previously made for emergency purchase with Summit Mechanical. The updated invoice is \$16,675.00 for the repair on the 3rd floor plumbing in the Courthouse off of Judge Beetem's Courtroom.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a motion to sign the Audit Engagement Letter from Williams-Keepers for \$57,400.00. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. NEXT SCHEDULED MEETING – February 14th at 9:00 a.m.

11. ADJOURNMENT

MOTION:

Commissioner Hoelscher made a motion to stand in recess until 4:30 p.m. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner