



**COLE COUNTY COMMISSION MINUTES**

**Agenda for the Commission of Cole County  
For Tuesday, February 2, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher (Absent), Western District Commissioner Harry Otto, Health Director Kristi Campbell, Purchasing Agent Jessica Bryant, Public Works Director Eric Landwehr, Sheriff John Wheeler, Facilities Director Greg Camp, News Tribune Jeff Haldiman, Finance Debbie Malzner, Auditor Kristen Berhorst, Counselor Jill LaHue, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

January 2021 Recorder's Fees were received and filed.

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid No. 2021-01 Road Materials to lowest and best bid near the work site with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid No. 2021-03 Mosquito Spray Materials to lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid No. 2021-04 Vegetation Spray Materials to Nutrien AG Solutions.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award Bid No. 2021-05 Leased Equipment to lowest and best bid in each category with available equipment.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the Public Health Emergency Preparedness (PHEP) Agreement with Osage County Health Department.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the Cartegraph Software and Services Contract addendum upon approval of our attorney Jill LaHue.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign Agreement for Professional Engineering Services with Luebbert Engineering in the amount of \$19,500.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the agreement with Strategic Capitol Consulting**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the Equipment Maintenance Agreement with Marco for Sheriff's Department**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the End-User License Agreement for CVSA Software**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

Accounts Payable Review - No Accounts Payable.

**DISCUSSION:**

A **CARES Act Funding conference call was held with representatives from BKD LLP**, regarding Cole County, MO CARES Act Grants Management and BKD Update & Agenda dated February 2, 2021.

**MOTION:**

Commissioner Hoelscher made a **motion to approve D-10-14**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Approval of CARES Act Signing of Subrecipient Agreement - No Subrecipient Agreements.

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Engagement Letter with William-Keepers**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Abstain).

**MOTION:**

Commissioner Otto made a **motion to sign the reduced amount of \$7,254.00 matching funds agreement with Mid-Missouri Regional Planning Commission (RPC)**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

**DISCUSSION:**

Discussion regarding replacing bad valves at Cole County Jail.

**MOTION:**

Commissioner Otto made a **motion to approve Sole Source advertising for Tyler Technologies**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

The County Commission received a letter from City of Jefferson regarding the County's share of 9-1-1 system.

**DISCUSSION:**

The County Commission received correspondence from Jefferson City Police Department regarding upgrades to their 911 system. The County Commission will revisit.

9. CLOSED SESSION

**MOTION:**

Commissioner Otto made a **motion to go into Closed Session at 10:12 a.m. pursuant to Section 610.021 of the Revised Statutes of Missouri, to discuss the following: Personnel Issues [Section 610.021(13)]**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to go out of Closed Session at 10:40 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner