



COLE COUNTY COMMISSION MINUTES

Agenda for the Commission of Cole County
For Tuesday, January 26, 2021

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher (Absent), Western District Commissioner Harry Otto, Health Director Kristi Campbell, Purchasing Agent Jessica Bryant, Coordinator Sierra Thomas, IS Director Brian Ridenhour, Facilities Director Greg Camp, EMS Chief David Boyles, Juvenile Court Administrator Michael Couty, Recorder Judy Ridgeway, Public Administrator Ralph Jobe, News Tribune Jeff Haldiman, Finance Debbie Malzner, Auditor Kristen Berhorst, Counselor Jill LaHue, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Bushman made a **motion to approve and sign the contract with Cummins Inc. for Bid No. 2020-29, Generator Maintenance.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Regional COVID-19 Vaccine Efforts Contract.** Commissioner Bushman second the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

DISCUSSION:

Discussion with David Boyles regarding the purchase of the Pharmacy Refrigerator for EMS for \$4,327.33.

8. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner

Hoelscher (Absent), Commissioner Otto (Yes).

Approval of CARES Act Signing of Subrecipient Agreement. No agreements at this time.

DISCUSSION:

Discussion regarding CARES Act Funding.

MOTION:

Commissioner Otto made a **motion to approve the purchase of iPad request from Juvenile Center for \$567.90.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the request for the Juvenile Center networking equipment and services of \$836.43 and equipment of \$7,336.62.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the Recorder's request total of \$4,325.50 for By-pass Window, Counter and permanent window.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the request for 2 laptops for total of \$3,687.08 and for a Desktop for \$1,174.48 for Public Administrator's office.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to treat the Recorder expenditures as an emergency purchase.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Bushman made a **motion to approve the contract with Air Systems for \$2,272.58 for repairs to the cooler at the Emergency Management Center.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to sign the title for 2019 Dodge Van, Vin # 2C4RDGBG7KR727613 at Juvenile Dept.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the Sole Source ad for First Watch.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the Sole Source ad for Priority Dispatch.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

DISCUSSION:

Discussion of Cole County Health Department Overtime Policy.

MOTION:

Commissioner Otto made a **motion to adopt Cole County Health Department Administrative Policy with provision for Health Department employees so covered by overtime exempt employees. Cole County Health Department Administrative Policy Manual as declared by the County Commission.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

DISCUSSION:

Discussion of Health Department ICS 100 & 700 Course Certification during Pandemic

MOTION:

Commissioner Bushman made a **motion to compensate 9 staff for completing ICS 100 & 700 Courses. The courses must be completed by March 1st in order for the staff to receive \$2,000.00 compensation and by receiving that they must stay with Cole County Health Department for 1 year or pay back.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

10. ADJOURNMENT

MOTION:

Commissioner Otto made a motion to stand in recess until 4:30 p.m. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

_____	_____ <u>Absent</u> _____	_____
Presiding Commissioner	Eastern District Commissioner	Western District Commissioner