



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Thursday, January 21, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Health Director Kristi Campbell, Health Dept. Chris White, Purchasing Agent Jessica Bryant, EMS Chief David Boyles, Emergency Mgt. Coordinator Sierra Thomas, Assessor Chris Estes, Facilities Director Greg Camp, News Tribune Jeff Haldiman, Finance Debbie Malzner, Auditor Kristen Berhorst, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

DISCUSSION:

Discussion regarding Regional Port Authority County Position. Kris Schepeler has asked that his name be removed. His term will be expiring 12-31-2021. Kris has resigned and the plan is for Harry Otto to take his place to serve his unexpired term of 1 year that's remaining. Calvin Broughton's term expired December 31st. He has agreed to stay on for a short period of time. They are still looking for someone to be appointed for a 3-year term to replace Calvin.

MOTION:

Commissioner Hoelscher made a motion to **appoint Harry Otto to the Heartland Port Authority board to complete the remainder of Kris Schepeler's unexpired 3-year term which shall expire December 31, 2021.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Abstain).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Hoelscher made a **motion to approve and sign the Service Contract for Bid # 2020-35: Medical Grade Oxygen for Emergency Medical Services between the County of Cole and Airgas.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Service Contract for Bid # 2020-36: Pest Management Services between the County of Cole and Mike's Pest Control.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

MOTION:

Commissioner Otto made a **motion to sign the Business Line of Credit Application per EMS request.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve purchase order for Ford F250 Crew Cab Truck for Maintenance.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

Discussion of County Maintenance Positions. Greg Camp would like to move money from Part-time salary to Full-time salary.

9. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve and sign the Engagement letter with Newman, Comley & Ruth for 2021 Legal Services for the Assessor's office.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

Discussion of Salary Adjustment for Residential Real Estate Manager in Assessor's office.

MOTION:

Commissioner Otto made a **motion to grant Chris Estes's request and is basing it upon Chris Estes budget ask for \$18,000 he didn't get and based upon operating surplus projected of \$8,000.00 and it's under that number.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

DISCUSSION:

Discussion of Destroyed Warning Siren - Country Club/Zion. The County will file a claim with insurance company.

MOTION:

Commissioner Hoelscher made a **motion to approve and sign 2020 Asphalt Overlay Program Project No. 2020-501-1 Change Order No. 1 and Final Closeout Change Order for an additional amount of 103,651.37 for a final contract amount of \$884,584.37.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign Brookview Drive and Gateway Drive Stormwater Improvements Change Order No. 1 and Final Closeout Change Order for an additional amount of project is \$6,639.50 for a new contract total of \$197,959.50.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve ¾ Ton Pickup Truck Purchase for Public Works.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

Discussion with Kristi Campbell (Health Department) for CARES Funding regarding purchasing a freezer, online scheduling software and Osage County Emergency Preparedness environmental work.

MOTION:

Commissioner Otto made a **motion to approve the \$5,000.00 Patagonia Health Mass Vaccinations App, \$100.00**

monthly subscription and the \$5,000 initial fees to come out of CARES for Cole County Health Dept.

Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve purchasing Ultra Low Freezer for Health Dept. at a cost of \$4,808.30 which includes \$395.00 shipping and there will later be an alarm of \$400.00 for Cole County Health Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. CLOSED SESSION

MOTION:

Commissioner Otto made a **motion to go into Closed Session at 9:59 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following:

Personnel Issues [Section 610.021(13)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Bushman made a **motion to go out of Closed Session at 10:20 a.m.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner