



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County  
For Tuesday, January 12, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Sheriff John Wheeler, Health Director Kristi Campbell, Health Dept. Donna Seidel, Architects Alliance Cary Gampher, IS Director Brian Ridenhour, Public Works Director Eric Landwehr, Public Works Bryan Boyce, Purchasing Agent Jessica Bryant, Facilities Director Greg Camp, News Tribune Jeff Haldiman, Counselor Jill LaHue, Finance Debbie Malzner (Zoom), Finance Chelsea Kirchner, Auditor Kristen Berhorst, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

REPORTS: County Treasurer's December 2020 Reconciliation Report filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

**MOTION:**

Commissioner Otto made a **motion to reappointment Dan Renfrow, Dr. Mary Deeken and Tina Miles to the Cole County Special Services Board.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

**MOTION:**

Commissioner Hoelscher made a **motion to award contract for Indirect Cost Study to Maximus Consulting Services in the amount of \$6,500.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the Sole Source ad 2021-SS01 for County Clerk Election Ballots with Henry M. Adkins & Sons.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the Sole Source ad 2021-SS02 for HVAC equipment with C&C Group.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the Sole Source ad 2021-SS03 for EMS needles with Teleflex.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign the Sole Source ad 2021-SS04 for Sheriff's Dept. Security with Accurate Controls.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

**DISCUSSION:**

Move forward with revised bid for tempered glass at Health Dept. recommended as a security measure by Sheriff Wheeler.

**DISCUSSION:**

Discussion of CARES Act money regarding spend down of PPE. The remaining \$156,000 will go into an Emergency Line in General Fund and they will have to get prior approval before purchase.

**DISCUSSION:**

Discussion regarding Judge Beetem's email needing air filters, radios, part-time help and off-site jury venues.

9. NEW BUSINESS

**MOTION:**

Commissioner Hoelscher made a **motion to approve the Accounts Payable pending final review.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

A **CARES Act Funding conference call was held with representatives from BKD LLP**, regarding Cole County MO Grants Management BKD Update & Agenda dated January 12, 2021.

**MOTION:**

Commissioner Hoelscher made a **motion to approve CARES Act Funding D-10-12 in the amount of \$204,056 and D-10-13 in the amount of \$75,154.00.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Approval of CARES Act Signing of Subrecipient Agreement - No agreements today.

**DISCUSSION:**

Discussion of COVID-19 On-Call Hours. The Health Department is currently working on writing up a policy.

**MOTION:**

Commissioner Hoelscher made a **motion to pay back pay to Health Department on-call employees for carrying phones for \$2.00 stipend. Motion failed due to lack of a second motion.**

**DISCUSSION:**

Discussion of Plans for Former Health Department Building on Industrial Drive regarding whether it needs to be sold or remodeled. The Commission will discuss more details at next Tuesday's meeting during closed session.

Destroyed Warning Siren on Country Club/Zion. This will be rescheduled until next Tuesday's meeting.

**DISCUSSION:**

Discussion regarding Study for Buildout of Cole County Jail. Sheriff John Wheeler wants to meet with Architects Alliance about the cost to buildout Cole County Jail and staff it. Also, adding a Video Court Room, a Server Room, extending the Training Room and Observation Rooms. Cary Gampher with Architects Alliance spoke.

**DISCUSSION:**

Discussion of Part-Time Staff for Health Department. Kristi Campbell mentioned the state is still under Public Health Emergency. She would like additional part-time staff to schedule appointments, give vaccines, do inventory and answer telephones. A transfer will be done from contingency to cover part-time staff.

**MOTION:**

Commissioner Hoelscher made a **motion to approve Purchase of Ford 550 Cab and Chassis.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to approve Purchase of Two International Tandem Dump Trucks with Plow & Spreader.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

Discussion of Proposed 1/2 Cent Sales Tax Category Funding Amounts

**MOTION:**

Commissioner Otto made a **motion to approve the Unapproved Draft presented by the Public Works for the allocations of sales tax proceeds if the citizens enact the extension of 1/2 Cent Sales Tax.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

Discussion of Maintenance Truck Purchase. Commission suggested Greg Camp purchase a new truck and putting a new bed on current truck. Greg is to get estimates/bids and bring to Commission for approval.

**DISCUSSION:**

Discussion of County Maintenance

**MOTION:**

Harry made a motion to authorize to do 3 things. Raise salaries in the Maintenance area by \$1.00 an hour. Authorize the hiring of part-time non-benefitted employees at an hourly rate of 110% of the benefitted rate. Inquire with service providers about contract cleaning. Commissioner Hoelscher seconded motion. Discussion. Harry withdrew his motion. Jeff withdrew his second motion.

**MOTION:**

Commissioner Bushman made a motion to increase maintenance employees by \$1.00 an hour. Commissioner Otto seconded the motion. Discussion. Commissioner Bushman withdrew his motion. Commissioner Otto withdrew his second motion.

**MOTION:**

Commissioner Otto made a motion to authorize \$17.05 per hour, part-time unbenefited for custodial workers for Maintenance Dept. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

**MOTION:**

Commissioner Otto made a motion to stand in recess until 4:30. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner