



**Agenda for the Commission of Cole County  
For Tuesday, January 10, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.)

The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, EMS Chief Eric Hoy, Captain Aaron Bolinger, Public Works Director Eric Landwehr, Public Works Engineer Matt Prenger, Public Works Mechanic Crew Supervisor Tyler Clark, GIS Coordinator Melissa Johnson, Juvenile Court Administrator Tobie Meyer, Maintenance Director Greg Camp, Sheriff John Wheeler, Auditor Mark Ruether, Purchasing Agent Jessica Bryant, HR Sheila Johnson, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Sheriff's December 2022 Fees

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

The signing of the contract with Advanced Correctional Healthcare is postponed until next week.

**MOTION:**

Commissioner Otto made a **motion to sign the MOHealthNet Representation Letter for the 2020 GEMT Cost Report.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve and sign Change Order No. 1 on the Grand Point Stormwater Improvements. Project No. 2022-203-1.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Agreement for Professional Engineering Services on the Friendship Road Box Culvert Improvements. Project No. 2023-801-0.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to renew Renewal Number 2 of Pest Management Services Agreement with Mike's Pest Control Services. Contract No. 2020-36.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to renew the Contract with Donnie Braun & Sons Auto Repair on the EMS Fleet Maintenance & Repair Services. Contract No. 2022-01.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve & sign the C&C Group Sole Source for Sheriff's Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve & sign the Henry M Adkins Sole Source for County Clerk's office.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes),

Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve & sign the Accurate Controls Sole Source for Sheriff's Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve & sign the Teleflex Sole Source for EMS.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

The approval and signing of the IPro Contract is postponed until next week.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

**MOTION:**

Commissioner Hoelscher made a **motion to approve Accounts Payable pending review.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Abstain).

**DISCUSSION:**

A discussion was held with Public Works, EMS and Sheriff's Dept. regarding the concept of the County going to a Central Maintenance Program at Public Works.

**MOTION:**

Commissioner Otto made a **motion to authorize CivicPlus for publishing the Mobile App to the Google Play Store.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**DISCUSSION:**

A discussion was held with Human Resources Sheila Johnson regarding changes made to the Employee Handbook.

**MOTION:**

Commissioner Otto made a **motion to adopt the Revised 1/1/2023 version of the Cole County, Missouri Employee Handbook.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Sam Bushman received a letter from Missouri Department of Natural Resources regarding Public Awareness Session, Proposed Jefferson City Landfill Expansion. The Waste Management Program will hold a session on Wednesday, February 8, 2023 at 5:30 p.m.

9. CLOSED SESSION – Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Real Estate [Section 610.021(2)]

**MOTION:**

Commissioner Otto made a **motion to go into Closed Session at 9:55 a.m. pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Real Estate under [Section 610.021(2)].** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to go out of Closed Session at 10:33 a.m. and stand in recess until 4:30 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. NEXT SCHEDULED MEETING – January 17<sup>th</sup> at 9:00 a.m.

11. ADJOURNMENT

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner