



**Agenda for the Commission of Cole County
For Tuesday, January 18, 2022**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher (Absent), Western District Commissioner Harry Otto, News Tribune Jeff Haldiman, City of Jefferson Rachel Senzee, Frank Rycyk (Self), Mid-MO Regional Planning Committee (RPC) Lincoln Brown, Sheriff John Wheeler, Health Director Kristi Campbell, Public Works Eric Landwehr, Bryan Boyce and Mattheuw Prenger, EMS Chief Eric Hoy, EMA Coordinator Nicholas Tietsort (WebEx), Purchasing Agent Jessica Bryant, Facilities Director Greg Camp, Auditor Kristen Berhorst, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Collector's December 2021 Fees

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

The discussion of EMS Medical Waste Disposal and Presentation of Contract with Stericycle will be tabled.

MOTION:

Commissioner Otto made a **motion to approve and sign the Teleflex Sole Source for EMS.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Henry M Adkins & Son Sole Source for County Clerk.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Accurate Controls Sole Source for the Sheriff's Office.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the C&C Group Sole Source for Maintenance.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held regarding moving furniture for the Prosecutor's office.

MOTION:

Commissioner Otto made a **motion to accept the proposal from MR installation, LLC for the moving of the Prosecutor office furniture during the remodel.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion that the Presiding Commissioner sign on behalf of the County, the Memorandum of Agreement (MOU) with Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS) Program Management Office.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

Disc Golf Parking at County Park will be tabled.

MOTION:

Commissioner Otto made a **motion to adopt the Public Works Mailbox Policy as presented.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held regarding the CDBG Application for Stormwater Improvements in Westview Heights Neighborhood.

Lincoln Brown with Mid-MO Regional Planning provided blank Community Needs Assessments forms. Open discussion.

Lincoln Brown gave a brief overview of the project, funds and location.

The total project cost is estimated at \$943,000. The county will be applying for \$500,000 with the CDBG grant with the county being responsible for \$443,000.

Eric Landwehr gave an update on the Stormwater project on South Brooks Dr.

Public Hearing was opened. Anyone is welcome to respond.

Lincoln Brown received formal responses from Eric Landwehr and Eric Hoy regarding community needs.

The County did not receive any formal written public comments from the advertisement.

The Community Needs Assessments that were discussed are as follows:

Public Works Infrastructure, Public Services, Community Facilities, Housing, Education Profiles and Economic Development.

The Community's priorities were discussed with the following being mentioned.

- Storm water
- Transportation
- EMS Service & Coverage
- Economic Development Housing
- Access to Health Care
- Homelessness
- Drug Abuse Treatment & Prevention
- Improved Primary & Secondary Education

The community's top five priority needs listed in order of importance.

- 1) Infrastructure (Stormwater Improvements)
- 2) Public Services (Public Safety / EMS)
- 3) Housing (Affordable Housing / Homelessness)
- 4) Community Facilities (Access to Healthcare)
- 5) Transportation

This concludes the Needs Assessment.

Public Hearing closed.

The Public Hearing was opened for the CDBG funding for the EMS Substation.

Public comments are welcome.

Lincoln Brown gave an overview of the project. This is a joint project between the City and County with the City being the lead applicant. The proposed location of project is on corner of E. McCarty Street and Adams Street.

The project will be roughly 2.8 million dollars. The County is asking for 2 million dollars. The County will fund the remaining 800,000.

Eric Hoy spoke on the needs for the EMS Substation project. EMS is currently operating temporarily out of the Law Enforcement Center.

A discussion was held regarding losing parking spaces and the safety of the employees at the Sheriff's Dept.

The County did not receive any formal public comments from the Public Hearing Notice advertised.

Commissioner Otto mentioned that the County has been working with the City and they are going to execute a memorandum of agreement with the City. On the original draft, it said we're going to serve the citizens of Cole County and Jefferson City. The new station will offer a higher quality of life for all who live, work and visit Cole County because this station will cover an area that is highly concentrated during the day.

Rachel Senzee with the City of Jefferson spoke and said the city full-heartedly supports this project and the location.

Eric Hoy spoke and said it's very rare that we have the ability to do a project that would benefit every single citizen.

Cole County is signing the memorandum today. The city has it on the agenda tonight to sign. The Commission will formally pass a Resolution at next Tuesday's meeting.

If there is no other discussion, the Public Hearing is officially closed.

MOTION:

Commissioner Otto made a **motion that the Presiding Commissioner sign for the County, the Memorandum of Agreement which is in front of you and which is in front of the City Council later today.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held with Greg Camp regarding changes to the design made to the 209 Adams Street Project. He also requests holding off on the HVAC until a further date and time. Commissioner Otto mentioned that this change will assist the County Clerk with the storage of voting machines which have been in rented space. This will save the out-of-pocket expense that the County has been spending.

MOTION:

Commissioner Otto made a **motion to approve the change order that was just described on 209 Adam Street Project for \$31,931.00 with GBH Builders.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

10. ADJOURNMENT

MOTION:

Commissioner Otto made a **motion to stand in recess until 4:30.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner

