

SNOW AND ICE CONTROL POLICY

Revised 07/15/05
Approved 08/23/05

COUNTY OF COLE
SNOW AND ICE CONTROL POLICY

INTRODUCTION

The following policies and procedures serve as a practical guide for the cost-effective snow and ice control in the County of Cole.

MONITORING AND NOTIFICATION OF ICE/SNOW EVENTS

During working hours the observation of the public works crews will trigger the first crew to respond. During off duty hours sheriff officers may direct the dispatcher to initiate the first crew response. Resources permitting, first crew response will be two (2) dump trucks with material spreaders. As the need to change crews or add to the crew to begin the removal of actual snow arises, public works crews may initiate additional crew calls.

Sheriff and public works personnel will monitor weather reports when inclement weather is approaching. The use of radios, TV, and National Weather Service radio may be used in conjunction with on the street observations to determine notification timing.

The Public Works Department will make news media notification of application of the snow ordinance or of road conditions.

PRIORITIES

In order to make the most efficient use of available resources; it is necessary to establish priorities using the assumption that the severity of a storm is not beyond the

normal capabilities of the County's snow removal resources. Deviations will occur. For example, storm severity may preclude all snow removal operations or seriously impede response or an emergency may require a different allocation of resources.

The County is broken up into regions or areas. Each of the areas will be serviced as set forth in the priorities set forth below.

The established priorities:

1. Paved arterial and collector routes
2. Paved non-subdivision roads
3. Paved subdivision roads
4. Gravel roads
5. County Courthouse parking, Carnegie Building parking, and Prenger Family Center parking will be done by staff, as they become available
6. Sheriff, fire, and rescue calls that need assistance (such as safe passage through icing or deep snow). In the event of a health, safety, or welfare emergency, this priority may become number one.
7. All other streets by efficiency routes as determined.

Note: Material spreading or plowing of any streets may be stopped at any time to go back to higher priority streets to re-spread or plow, if conditions warrant.

Some of the foreseeable emergencies include:

EMERGENCIES

1. Immediate need for Sheriff, Fire, and Rescue assistance. If County personnel asking for assistance must leave the public right-of-way to respond to an emergency, snow removal crews will provide necessary assistance such as opening a driveway or parking lot to give access to the emergency crews.
2. Isolated problem areas where traction is urgently needed before all other areas are handled: NOTE: The Sheriff's Department may only advise of road conditions and shall not direct snow and ice operations of the Public Works Department.
3. Icing conditions where a waterline break has occurred.

MATERIAL SPREADING

Conditions may warrant the application of sand or salt or a mixture thereof. Temperature conditions may also warrant the addition of liquid calcium chloride to any such mixture in order to obtain the desired action from the application of a salt mixture. Application will follow the same priorities established for snow removal.

New Streets: New concrete streets poured after July 1st will not receive any application of salt or a salt/calcium mixture the first winter. Exception in areas treated with linseed oil/kerosene mixture to provide protection of new concrete.

BRIDGE DECKS

Experience has shown that the County’s bridges rarely, if ever, become slippery without streets also becoming slippery. Bridge traction conditions are substantially the same as the street conditions.

JOINT JURISDICTION

The following jurisdictions are responsible or share responsibility with the County for the following boundary streets:

City of Jefferson

- | | |
|---------------------------------|------------------------------|
| A. West Edgewood (by City) | F. Candlelight (by County) |
| B. County Park Road (by County) | G. Christy Drive (by County) |
| C. Ventura Avenue (by County) | H. Willowlake Ct. (by City) |
| D. N. Ventura Ave. (by County) | I. Pinehurst Ct. (by City) |
| E. Terra Bella (by County) | |

Miller County

- A. County Line Road (by County)
- B. Old Bass Road (by County)
- C. Market Road (by County)
- D. Binkley Road (by County)

State Highway Department

- A. Idlewood Road (by County)
- B. Southwood Hills (by County)

DRIVEWAYS/PRIVATE PROPERTY PLOWING

County snowplows will not clear private driveways or private property, such as parking lots, except in an emergency as discussed previously.

Snow placed in a driveway or on sidewalks, where the driveway or sidewalk meets the street by County plows is the responsibility of the property owner to remove.

WORK SCHEDULE FOR SNOWPLOW OPERATORS

Snowplow operators will be expected to work eight (8) hour shifts during normal working hours. In severe snow emergencies or snow events which occur after normal working hours, operators will have to work in excess of eight 8-hour shifts.

COMPLAINT PROCEDURES

The same complaint form currently in use for all other complaints will be used for snow removal complaints. The Supervisor, Crew Leaders on duty, or the Director of Public Works may handle emergency complaints.

REPORTS

A Storm Record shall be completed for each snow removal operation. This record should contain operating times, weather conditions, resources committed and result.

DISCLAIMER

To the extent that any previous rule, regulation, policy, or past practice, written or unwritten, is in conflict with the provisions of this policy, such is hereby withdrawn, voided and all personnel should conduct themselves in conformity with this policy.

This policy is not intended to create any duty to any individual member of the public or to protect any particular or circumscribed class of persons. At least one or more of the

following, which will delay all or some of the services provided, may affect all or parts of this policy.

1. Equipment breakdown.
2. Vehicles disabled in deep snow.
3. Weather so severe as to cause crews to be called in from the streets.
4. Equipment rendered inadequate by the depth of the snow or drifts.
5. Crew breaks, and breaks required or refueling, refilling of material spreaders and installing chains and new blades.
6. Unforeseen conditions and emergencies.

This policy is adopted the _____ day of August, 2005. It shall be reviewed and updated as needed.

Cole County Commission

Cole County Clerk
