

INSTRUCTIONS FOR “REMODELING” INFORMATION FORM

1. List the Estimated/Approximate \$ Value. Fill in the street address and if known the subdivision and lot number. Also fill in section, township, and range.
2. List the owner of the property.
3. List the general contractor responsible for the work.
4. Please mark any flood plain permit or information required.
5. Indicate the appropriate type of work to be performed.
6. Fill in principal use.
7. Fill in the general information that is applicable to the type of construction you are requesting.
8. List licensed contractors.
9. Give a brief description of work to be done.
10. Draw in on the structure block shown where your remodeling will take place.
11. Sign and date application.

BUILDING PERMIT FEE

TO BE CALCULATED BY

COLE COUNTY PUBLIC WORKS PERSONNEL

BASED ON RS MEANS 2003 COST DATA

“REMODELING” INFORMATION FORM
COLE COUNTY PUBLIC WORKS
PLANNING DEPARTMENT
5055 MONTICELLO ROAD, JEFFERSON CITY, MO 65109
Phone (573) 636-3614 Fax (573) 636-8389

MAKES CHECKS PAYABLE TO “COLE COUNTY PLANNING”

PRIOR TO COMING TO THIS OFFICE, COMPLETE BOTH SIDES OF APPLICATION
Estimated/Approximate \$ Value _____

1. Property Information: Street Address _____

Subdivision _____ Lot No. _____ Acreage _____

Section _____ Township _____ Range _____

2. Owner: _____ Address: _____

City _____ State _____ Zip _____ Telephone _____

3. General Contractor: Address: _____

City _____ State _____ Zip _____ Telephone _____

4. Flood Plain Information:

Flood Plain information must be completed if required.

Flood Plain Development Permit: No / Yes Flood Plain Certification: No / Yes

No Rise Certificate: No / Yes

5. Type of Work: _____ Alterations _____ Repairs _____ Other (Explain) _____

6. Principal Use: _____ Single Family _____ Multi Family (Duplex) _____ Other: Type: _____

7. General Information: (circle correct option)

No. of Stories: 1 1.5 2 _____ Finished Square Foot _____ Length _____ Width _____

No. of Bedrooms _____ No. Full Baths: 1 2 3 4 5 No. Half Baths: 0 1 2 3 4 5

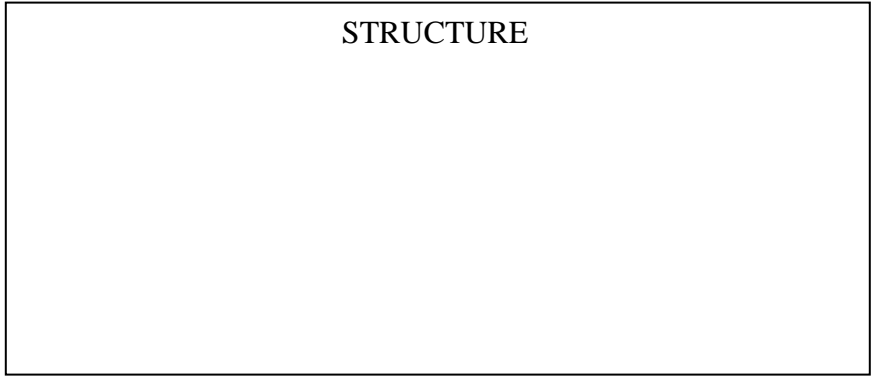
Garage: No / Yes Attached / Detached

8. Electrical Contractor _____ Plumbing Contractor _____

9. Brief description of work to be done: _____

"REMODELING" INFORMATION SHEET

10. SKETCH PLAN



Please draw in where your remodeling will be.



STREET NAME _____

NOTE:

- MINIMUM OF THREE INSPECTION POINTS REQUIRED FOR ALL REMODELING (if applicable)
- 1. FOOTINGS & FOUNDATIONS
 - 2. ROUGH-IN, PRIOR TO COVERING STRUCTURAL MEMBERS
 - 3. ALL ELECTRICAL AND PLUMBING CONNECTIONS
 - 4. FINAL INSPECTION

(11) OWNER/CONTRACTOR

I CERTIFY THE INFORMATION CONTAINED HERIN IS TRUE AND CORRECT AND REPRESENTS THE SCOPE OF THE WORK TO BE DONE AND THAT IN DOING SAID WORK I/WE WILL ABIDE BY ALL REGULATIONS OF COLE COUNTY AND APPLICABLE LAWS OF THE STATE OF MISSOURI. I UNDERSTAND THAT IF ANY INFORMATION FURNISHED HEREIN BY MYSELF OR OTHERS IS FALSE OR INCORRECT, A PERMIT MAY NOT BE ISSUED, OR IF ISSUED, IT MAY BE REVOKED.

Applicant's Signature: _____ Date: _____

Contact Person: _____ Phone: _____

Cell Phone: _____ Pager Number: _____