



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, May 7, 2019**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepelerle, Health Department Director Kristi Campbell, Chad Stieferman (Jefferson City Police Department), EMA Coordinator Bill Farr, News Tribune Jeff Haldiman, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Recorder Judy Ridgeway, Public Works Director Larry Benz, Captain Aaron Bolinger and Robin Payne (Sheriff's Department), EMS Director Matthew Lindewirth, Counselor Jill LaHue, Purchasing Agent Jennifer Prenger, Prosecuting Attorney Locke Thompson, GIS Coordinator Melissa Johnson, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

REPORT(S): April 2019 Auditor's Report Filed

FEES: April 2019 Recorder Fees Filed
April 2019 Clerk Fees Filed
April 2019 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Amendment to the Memorandum of Understanding (MOU) #M00513-68 for the Local Public Health Agency (LPHA) Reimbursement between the Missouri Department of Social Services and Cole County Health Department**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Independent Contractor Agreement between Cole County Health Department and Eric Caywood, D. O. (Annual payment of \$5,000.00 will be rendered to the IC in November 2019 in one payment)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve the purchase (per Pricing Proposal Quotation #170821396 - Cooperative Agreement 2019-CP19) of Elliott Services/Supplies through SHI**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes),

Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Contract Renewal 2 of 2, Inmate Welfare Products - Contract No. 2017-14R2 with Bob Barker Company**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Lt. Chad Stiefferman, with Jefferson City Police Department and EMA Coordinator Bill Farr was present to discuss the continuation of the **Rave Alert System** being implemented in a joint program with the Jefferson City Police Department, Cole County Sheriff's Department and Cole County Emergency Management Agency. Lt. Stiefferman provided the "Rave Alert Deployment Overview" handout to the Commissioners for their review, discussion and any questions they may have. Different ideas to inform the public about the RAVE Alert System were discussed.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #5 in the amount of \$106,853.92 for the Law Enforcement Fund for MUSTANG Asset Forfeiture. No action taken today.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #6 in the amount of \$4,854.50 for the EMS Fund for Insurance. No action taken today.

DISCUSSION:

Discussion was held regarding the **Eugene Water System** to be sold, with a closing date of Wednesday, May 15, 2019, including current billing, past due accounts, stop and starting dates from the County to new owners.

MOTION:

Commissioner Scheperle made a **motion to sign the Affidavit for Title Insurance (for Eugene Water System)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to sign all documents (Bill of Sale, Deed of Easement, Special Warranty Deed and General Warranty Deed), on the closing date of May 15, 2019 related to the sale of the Eugene Water System**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding the signing of the Credit Application for Technimount and Signature Emergency Products (SEP) before the companies would ship the County's order. Commissioner Scheperle was not in agreement this application should be completed in order to purchase and receive from these companies, expressing the County should be able to purchase and receive by using credit card instead of going through application process.

MOTION:

Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Prosecuting Attorney **Locke Thompson** was present to speak to the Commissioners about a paralegal position in the Prosecutor's Office. Thompson stated he spoke to Auditor Berhorst about a title change from a legal assistant to a paralegal assistant for a current employee who is a huge asset in the office and has the qualifications for the title of

paralegal assistant. Berhorst stated she was not aware of or had knowledge this individual had the qualifications prior to Locke Thompson coming into office. Commissioner Hoelscher expressed his concern other County offices may request job title changes also and this issue should be brought up during budget. Commissioners Bushman and Scheperle were in agreement with the request of Thompson for a job title change to paralegal assistant.

Health Department Director Kristi Campbell stated the Jefferson City Council pass the bus route change(s) at Monday nights' meeting.

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner