



**COLE COUNTY COMMISSION MINUTES  
Agenda for the Commission of Cole County  
For Tuesday, January 8, 2019**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher and Western District Commission Kris Scheperle, Auditor Kristen Berhorst, Finance Debbie Malzner, Sheriff John Wheeler, EMA Coordinator Bill Farr, Recorder Judy Ridgeway, Juvenile Court Administrator Michael Couty, IT Director Brian Ridenhour, Mike Southard (Turn-Key Mobile), Public Works Director Larry Benz, Road Superintendent Larry Bishop, News Tribune Jeff Haldiman, Gyasi Simmons (ABC 17), Counselor Jill LaHue, Purchasing Agent Jennifer Prenger, EMS Director Matthew Lindewirth, EMS Deputy Director Stephen Moffat, Joy Sweeney (Council for Drug Free Youth), Alden Henrickson (Self), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

**REPORTS:** December 2019 Treasurer's Reconciliation Report Filed  
December 2019 Auditor's Report Filed

**FEES:** December 2019 Recorder Fees Filed  
December 2019 Clerk Fees Filed  
December 2019 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

**MOTION:**

Commissioner Bushman made **motion to reappoint Michael Rehagen, Charles Skornia and Heather Conway to the Cole County Special Services Board** (Term Expires February 28, 2022). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

**DISCUSSION:**

Discussion was held regarding **billing RFP (Bid No. 2018-36: Emergency Medical Services Billing and Collection) for Cole County EMS. Ten (10) bids were received.** EMS Director Lindewirth spoke about the review of billings costs, contacted bidder(s) regarding their five (5) largest contracts they lost and why and requested a 60 day notice Termination Letter be sent to current provider, Image Trends, as the contract renews in March 2019. Lindewirth's recommendation is to award EMS billing/collection services to Digitech. Other discussion included how payment(s) would be made for these services; 5 year payment or pay outright and which funds would be used for the purchase (EMS Enterprise or EMS Capital).

**MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2018-36: Emergency Medical Services Billing and**

**Collection (RFP) to Digitech; issue a 60 day Notice Termination Letter for Image Trend Services and purchase 36**

**computers through Turn-Key Mobile (cooperative purchasing agreement).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

**PUBLIC HEARING FOR 2019 BUDGET:**

**MOTION:**

Presiding Commissioner Sam Bushman made a motion to open the Public Hearing for 2019 Budget. No public comments or discussion was held. Commissioner Scheperle made a motion to close the Public Hearing. Commissioner Hoelscher seconded the motion. The motion passed by a vote of; Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to **approve and sign three (3) 2019 Memorandum of Understanding's (MOU); Sheriff, Recorder and Prosecuting Attorney.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Commissioner Hoelscher stated before the final budget for 2019 is adopted he thought emails the Commissioner's received from the County Clerk and County Collector should be addressed. The Clerk was requesting to change the January date to January 31st instead of January 13th (2019) regarding 5 years of service pay increase. The Collector requested supplemental income MOU(s) for employee(s). The Commissioners were not in agreement with either request.

Commissioner Scheperle read a letter dated January 8, 2019 addressed to Elected Officials and Department Heads regarding Cole County's Final 2019 Budget, totaling \$86,926,897.00.

**MOTION:**

Commissioner Scheperle made a **motion to approve and sign the Court Order for Cole County 2019 Budget Year.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to approve and adopt the 2019 Budget.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Accounts Payable Review - No action taken today.

**DISCUSSION:**

Discussion was held regarding the **County's Non-Smoking Ordinance.** Commissioner Bushman stated an email was received from a citizen about smokers outside of the County building(s). Currently, there is no enforcement mechanism in place. The Commissioners agreed to make no changes at this time.

**DISCUSSION:**

Discussion was held regarding **Recorder Judy Ridgway requesting the part-time position in the Recorder's Office be a full-time position.** Ridgway asked the Commissioners if the County would pay the benefits of this full-time position if the Recorder's fund would pay the salary. Finance Malzner stated the benefits would be around \$14,000.00 to \$15,000.00 per year. Ridgway also spoke about the storage unit payment of \$1,400.00 a year currently being paid to store documents. Commissioners agreed to keep the part-time position as is for now.

10. **CLOSED SESSION**

Commissioner Scheperle made a motion to go into Closed Session at 10:06 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**RECONVENE:**

Commissioner Hoelscher made a motion to go out of Closed Session at 11:30 a.m. and reconvene as the Cole County Commission. Commissioner Scheperle seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Joy Sweeney, with Council for Drug Free Youth, was present to ask the Commissioners to allow Prop 1 (Kids Come First) to be on the April 2nd (2019) ballot even though the required number of signatures weren't received. Sweeney asked the Commissioners to let the people decide and have their voice heard by placing on the ballot. In addition, Sweeney also asked to be put on January 22, 2019 Agenda.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner